



AFL-CIO ORGANIZING INSTITUTE TRAINING ANNOUNCEMENT Portland, Maine May 4-6, 2018

Internal/External Campaigning - Union Organizing Training

Labor Organizations affiliated with the National AFL-CIO and/or their State Federations of Labor are invited to send participants to a 3-Day Organizing Skills training in **Portland, ME on May 4-6, 2018**. The training will be held at the historic Mechanics Hall in downtown Portland located at 519 Congress Street, Portland, ME 04101

The purpose of the Organizing Institute is to train member activists, new organizers and other union staff in fundamental organizing skills for use on internal and external organizing campaigns.

What will participants learn at this training?

One on One Union Organizing Skills, How to Move Workers to Take Action, Leadership ID and Development, Organizing Committees, Analysis of Anti-Union Campaigns, Internal/External Organizing Campaign Techniques

When does the Training Begin/End?

Start time: Friday, May 4th at 10:00 am. End Time: Sunday, May 6th at 12 noon.

What is the fee to sponsor a participant? / What does the fee cover?

The fee to sponsor a member/participant is \$150 per participant. ***Any costs for hotel overnight stays, lost time, parking or participant travel to/from the training, is the responsibility of the sponsoring union.***

How do we sponsor participants?

Registration for the training may be completed on the OI website at <http://www.AFLCIO.org/OI> Registration fees may be paid by credit card through the website. All participants must be pre-registered for the training. No walk-in registrations will be accepted. All fees must be paid by the start of the training, unless other arrangements are made in advance. We are not able to accept personal checks. **If paying by check, please make payable to the Secretary Treasurer of the AFL-CIO.** All checks should be sent to Camille West-Eversley at 815 16th St., NW Washington, DC 20006.

What happens after we complete online sponsorship forms and submit payment?

Registered participants will receive a training packet (training agenda, training materials and logistics information) several days after registration is submitted.

Hotel accommodations for out of town participants:

It is the responsibility of the sponsoring union to book hotel accommodations for their participants. There are several hotels nearby the Mechanics Hall including the Hilton Garden Inn and the Holiday Inn Portland-By-The-Bay.

Please contact TJ Marsallo at the Organizing Institute with questions. Email at amarsall@afclcio.org or by Phone: 301-633-0524.